

National Taiwan Normal University
Department of Sport and Kinesiology
Selection Regulations for Master's Program Pre-study Students

Drafted on July 10, 2021

Passed initial review by the Graduate Student Affairs Committee on July 12, 2021

Approved and ratified by the Department Affairs Meeting on September 16, 2021

Article 1. These selection regulations (hereinafter referred to as "these Regulations") are formulated in accordance with Article 2 of the "National Taiwan Normal University Master's Degree Pre-study Regulations."

Article 2. Application Qualifications: Applicants must be sophomores or above at the University and meet the following conditions simultaneously:

1. Have completed the required courses for the freshman and sophomore years of their original department.
2. The historical academic ranking in the bachelor's program is within the top 30% of the class, and the academic grade of each semester reaches a GPA of 4.0 or above.

Article 3. Application Time and Method:

1. **Application Time:** Based on the schedule announced by the University for the current semester.
2. **Application Method:** Applicants must submit the following documents within the application period:
 1. One copy of the application form.
 2. One original copy of the bachelor's historical transcript.
 3. One original copy of the bachelor's historical class rank certificate.
 4. One copy of an autobiography (must include at least the motivation for application and master's study plan, free format).
 5. Other supporting documents for review.
 6. Applicants from other departments must also submit a letter of consent from their original department.

Article 4. Selection Quota: Limited to 40% of the master's program admission quota approved by the Ministry of Education for the department in the next academic year. The department may admit fewer students than the quota based on the selection results.

Article 5. Selection Method:

1. The Department Chair will invite relevant faculty members to form a selection committee.
2. The selection items include two parts: written document review and oral examination.
3. The selection committee will evaluate applicants based on their overall performance and submit the selection results to the Department Affairs Meeting for reference.

Article 6. Students with the "Master's Program Pre-study Student" qualification may take master's courses in this department. The master's courses taken each semester are not subject to the maximum credit limit stipulated by the university.

Article 7. "Master's Program Pre-study Students" must still obtain their bachelor's degree before (or upon) the expiration of the study period stipulated by the university regulations, and participate in the university's master's program recommendation selection or general entrance examination. Upon admission, they will officially obtain the qualification as a master's student in the university.

Article 8. After formally becoming a master's student in this department, "Master's Program Pre-study Students" may apply to transfer all credits for master's courses taken during their bachelor's program. However, joint bachelor-master courses that have already been counted towards bachelor's graduation credits cannot be transferred. Students will need to take other courses to make up for the required credits.

Article 9. Matters not covered in these Regulations shall be handled in accordance with relevant laws and regulations.

Article 10. These Regulations shall be implemented after passing the Department Affairs Meeting and being submitted to the Office of Academic Affairs for reference. The same applies to amendments.

National Taiwan Normal University
Department of Sport and Kinesiology
Master's Program Pre-study Application Form

Name		Student ID		Mobile						
Year Level		Email								
Specialty	☐ Track & Field ☐ Tennis ☐ Gymnastics ☐ Basketball ☐ Volleyball ☐ Soccer ☐ Softball ☐ Taekwondo ☐ Weightlifting ☐ Archery ☐ Other: _____						Hist. Grades	Year / Semester	Acad. Grade	Class Rank
Undergrad Dept. (For non-dept. students only)	College: _____ Department: _____							Freshman 1st Sem		
Credit Status	Credits completed: _____ / 128							Freshman 2nd Sem		
								Sophomore 1st Sem		
Reason for Application	I have completed _____ credits by the _____ semester of the _____ academic year, including _____ required credits and _____ elective credits. My historical academic ranking in the bachelor's program is within the top 30% of my original class. I am now applying for the pre-study qualification for the master's program courses in the Department of Sport and Kinesiology in the:									
	☐ Sports Training Division ☐ Sports Science Division									
	I respectfully request your approval.									
	Respectfully submitted to the Department Chair Applicant Signature: _____ Date (YYYY/MM/DD): _____ / _____ / _____									
	1. One copy of the Application Form.									

Document Checklist	<ol style="list-style-type: none"> 2. One original copy of the bachelor's historical transcript. 3. One original copy of the bachelor's historical class rank certificate. 4. One copy of autobiography (must include at least motivation for application and master's study plan, free format). 5. Other supporting documents for review. 6. Applicants from other departments must submit a letter of consent from their original department.
Remarks	<ol style="list-style-type: none"> 1. Students with the "Master's Program Pre-study Student" qualification may take master's courses in this department. The master's courses taken each semester are not subject to the maximum credit limit stipulated by the university. 2. "Master's Program Pre-study Students" must still obtain their bachelor's degree before (or upon) the expiration of the study period stipulated by the university regulations, and participate in the university's master's program recommendation selection or general entrance examination. Upon admission, they will officially obtain the qualification as a master's student in the university. 3. After formally becoming a master's student in this department, "Master's Program Pre-study Students" may apply to transfer all credits for master's courses taken during their bachelor's program. However, joint bachelor-master courses that have already been counted towards bachelor's graduation credits cannot be transferred. Students will need to take other courses to make up for the required credits.